



Access & Travel Note — template

Published on the event page before tickets go on sale. Every show.

Pillar 01 requires this for every show, published before tickets go on sale. Publish it on the event page — not as a PDF, not on a separate page nobody finds.

Getting here and getting in — [ARTIST], [DATE]

Where we are

[FULL ADDRESS] · [EIRCODE]

Public transport

Bus: [ROUTES], nearest stop [NAME], [X] minutes' walk

Rail: [STATION], [X] minutes' walk

Last services on [DAY]: bus [TIME] · train [TIME]

[Link to timetables]

Cycling and walking

Bike parking: [LOCATION]

Walking from town centre: approximately [X] minutes

Parking

[NEAREST CAR PARK, DISTANCE, COST] · Accessible bays: [LOCATION AND NUMBER]

Getting in

Step-free entrance: [YES / NO — if yes, which door]

Steps at main entrance: [NUMBER, or none]

Door width: [MEASUREMENT]

Lift: [YES / NO / N/A]

Accessible toilet: [YES / NO — location]

Seating available: [YES / NO — how to request]

Personal assistant tickets: [POLICY AND HOW TO BOOK]

Hearing loop: [YES / NO]

Quiet space: [YES / NO — location]

Assistance dogs: welcome

What this building can't do

[BE HONEST AND SPECIFIC. e.g. "There are four steps to the balcony and no lift. The balcony is not accessible to wheelchair users. The main floor and bar are step-free."]

Timings

Doors [TIME] · Support [TIME] · [ARTIST] [TIME] · Curfew [TIME]

Anything else you need

[NAME] · [EMAIL] · [PHONE] — ask us anything before you book. We'd rather answer a question than have you find out at the door.

The "what this building can't do" section is the whole point. A venue that lists only what it can do has published marketing, not an access note. Old buildings have limitations; saying so honestly is the commitment.